

UMW Mission Team Meeting Minutes  
October 12, 2008 meeting

**In Attendance:** Fran West, Sharon Smith, Amy Curtis, Betty Ludlam, Rev. Pam Rowley, Janet Johnston, Janet Sackett, Alicia Nelson, and Renae Parra

**Slate of Officers as approved at September 2008 General Meeting:**

President – Fran West  
Vice President – Sharon Smith  
Secretary (& Communications) – Lori Smith  
Treasurer - Amy Curtis  
Spiritual Growth – Janet Johnston  
Membership, Nurture, Outreach – all  
Education Interpretation – Open  
    be knowledgeable of missions of UMW  
Social Action - Open  
Secretary of Program Resources – Renae Parra  
Nominations -  
    (chair & 4 members)  
Conference Liaison – Betty Ludlam

**OLD BUSINESS:**

Minutes from the September meeting were read and accepted.

Janet Johnston, led us in a prayer.

**Treasure's Report** - The Balance of the UMW Treasury is \$1534.23; we have now fully paid our Mission pledge for last year. We also held a discussion about having UMW free-will offering envelopes and pledge/membership cards available (and visible) at all future functions. Fran is also going to add a pocket folder to the UMW Bulletin Board to hold some pledge envelopes.

**Mile High Pikes Peak District Annual Meeting** – Was held Saturday, September 20<sup>th</sup> at Littleton UMC. Betty Ludlam was in attendance and gave a report on the activities, break-out sessions and “green lunch”. She brought a program for Fran with a list of all the District officers.

**Annual Meeting of the Rocky Mountain Conference** – It is at the Fort Collins UMC on October 24-25, 2008.

**Review of September Weaving Prayer into Life” event** - Feedback on the event was extremely positive; women found it very spiritual and meaningful. Labyrinth was received well and we encourage the addition of one at St. Luke's in the basement (we have heard they have plans to paint one on the floor.) The 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month, St. Andrews sets up the Labyrinth for people to use. We also got feedback that some speakers were hard to hear. We need a microphone for anyone who speaks at an event!

**District Emails-** Janet Sackett is still receiving emails from District. She said that District needs to be notified of our new officers and their respective emails. Someone thought Lori Smith was doing this; did it get done?

**Bank Signature Card** – Sharon Smith and Janet Sackett need to get the signature card changed at the bank. Sharon will be replacing Janet on the card.

**GROUP Reports** – Fran would like various UMW groups to give a brief report at the meetings. WNO, Itch to Stitch and Monday night Book Club each reported.

### **NEW BUSINESS:**

**February General Meeting** – Fran presented an idea for the meeting in February; she recently attended a spiritual retreat called “Chocolate Boutique” that she thought was enjoyable and meaningful. It is a full day (8-4) event and she is going to check with the people that put it on to see what the cost is. If we do something like this, it is already planned for us!

**Concessions for Charlie Brown Show** – Jim Ramsey and Fran have talked about UMW doing a concession stand during the Nov 7,8,9 Charlie Brown performances. We think Jim asked for a reception (with donated cakes and goodies) like we did for the music concert last year. But, we discussed that three or four performances of the show are too much for a reception. Last year for Music Man we did concessions (candy and water) for \$1 each and that is much easier to handle for a series of shows. So, Fran plans to double check with Jim that concessions are okay and whether it is during Intermission only. We will need 4-6 people to staff the table for each show as there isn't a lot of time during intermission and we need to get people through the line quickly. Renae Parra offered to help Fran with any work needing to be done for the concession stands as this will be occurring before our November Board meeting.

**UMW Missions Card** – Fran would like to see a printed card that we can set on any table that explains the UMW Missions and lets people know what we do and where we spend our money. For example, when we set up concessions or sell tickets to the Candlelight Dinner the card would be there to let people know where our money goes. Sharon Smith offered to type up this card and Fran will give her input on what should be on the card.

**UMW December Candlelight Dinner** – This meeting was our first discussion of the Candlelight Dinner details. Following is a list of details and open action items.

Misson – Martha and Steve Riley to give a 10-15 minute slide show on the Sudan Water project they lead.

Pre-Dinner Music – Janet Johnston will ask a trio of girls she knows who play violin music if they could play from 6-6:30 during the appetizer segment. During dinner we would play carols off Brad's ipod; we would also use Brad's ipod as a backup if we can't get the violin girls or someone else to play live music.

Appetizers – Plan to repeat last year: cheese, crackers, grapes and cranberry punch bowl.

Entertainment- Fran proposed St. Luke's Women of Note or a Quartet from the Sound of the Rockies (a group that rehearses at St. Luke's weekly.) Our first choice is the Quartet since that is something new and different and it allows the Women of Note to come and enjoy the dinner without having to “work.” Pam also stated that time is running out for the Women of Note to practice, whereas the Quartet is gearing up for all sorts of Holiday performances. Fran is to check with someone she knows on the availability of the Quartet. We would also let the Quartet set up an area for CD sales if they would like.

Who Will Serve – We prefer not to use the teen girls this year; too many didn't show up last year. Fran proposed asking Men/Husbands to do the serving. Another choice is to ask the St. Luke's Event Team (a group that serves meals at St. Luke's).

Meal - we did not determine a menu. Our goal is to still have a full dinner; keep the price at \$15 per ticket and simplify the preparation process or "hire" someone to do the cooking for us.

We have several ideas about keeping the workload off the women this year. One is having the Men of St. Luke's do the serving and we could prep and serve a meal for them in return sometime next year. We do, however, need someone to lead the cooking and plating and "manage" the kitchen. Fran will ask Dave Rhodes and/or talk to Rev. Brad Laurvick about swapping a dinner with the guys. Janet Johnston also suggested an executive chef that the choir has used before. Fran will talk to the various guys and see what our best option is and report back at the meeting in two weeks.

Favors – Alicia Nelson will take this on again this year. She is looking into votives using a star theme. She will shop around over the next few weeks and get back with us at the next meeting on her ideas.

Table Decorations – Sharon Smith will be in charge of these and people will be available on the 2<sup>nd</sup> during set up to help her if needed. She will primarily use the decorations from last year, adding in some star-themed decorations where necessary.

Printed Program – Fran and Amy Curtis will work on this. They will also incorporate the star theme into the program.

Devotion/Prayer – Janet Johnston is going to ask our Pastoral Intern (Laura) to come to the dinner and to deliver a short prayer and/or devotion. She will relay that our theme for the year is "prayer in every day life" and that our visual theme for the dinner is the Star and see if Laura can possible merge the two themes into one devotion.

Ticket Price and Sales – We plan to keep the tickets at \$15, but won't be sure until we firm up the meal. At our next meeting we will set up a schedule for selling tickets on Sunday's leading up to the event.

Invitations for Special Guests – we didn't get this covered during the meeting

NEXT Meeting: October 26<sup>h</sup> at 12:00 noon in Conference Room. This meeting will focus only on the specifics for the Candlelight Dinner. This meeting was not previously scheduled, so Fran will double check with Bonnie that the conference room is available. She also requests Lori Smith add this meeting to our calendar.

Minutes taken and submitted by: Renae Parra