

UMW Mission Team Meeting Minutes December 14, 2008 meeting

In Attendance: Fran West, Renae Parra, Amy Curtis, Rev. Pam Rowley, Sharon Smith, and Betty Ludlam.

Devotion: Fran read a devotion from the Chocolate Boutique materials.

Secretary's Report: Minutes from Nov 23 meeting approved.

Treasure's Report:

- Current Balance of \$2245.99. This is after paying for Candlelight Dinner expenses, but we still have some mission donations to make.

- Amy provided a separate report just on the income and expenses from the Candlelight Dinner; After paying for the two honorariums, giving the FET a cash gift and paying for food and supplies, we had a profit of \$452.57. Fran talked to Mona (FET) and it is not expected that we give a donation to them each time we use their services. However, they were extremely appreciative of the money we gave them to buy kitchen supplies.

Circle Reports: (Book Club, WNO, Itch to Stitch)

Renae purchased eight titles from UMW Reading Club 2009 program for the church library. They will be cataloged and added to the library shelves in January when Ann Reck is available to do the cataloging. The books will have a designated space that says "UMW Reading Program" or something similar to easily identify them.

WNO for January is Romano's on January 5 at 6:30.

Fran reported that the Itch to Stitch has crocheted some beautiful slippers. If anyone knows of a use for these before Christmas, please contact Fran.

OLD BUSINESS:

Notebook:

Fran has a notebook/folder she is keeping of all the events UMW is involved with during the year; Each month has a slot. If you have anything to contribute to the folder, such as photos, summary sheets on events, etc. please give to Fran. Renae Parra submitted summary sheet from Charlie Brown Concessions to the folder today.

Candle Light Dinner Critique:

- FET did an outstanding job handling the food for us; for next time, we will re-emphasize lady-size portions (which we did this time, but some felt portions still on the large side). Ice Cream was a little messy on the tablecloth; next time a solid dessert.
- Servers were outstanding! Very professional and well trained by FET
- Lots of positive feedback from attendees
- Mission moment just right amount of time and a good topic that was interesting for women. We agreed to give \$200 donation to Martha Riley's "Project Education Sudan"
- Entertainment also excellent

- For next year's planning (and for future large events that UMW needs to plan) we will have smaller committees of 2-4 people to work on specific details (such as Food, Entertainment, Decorating) and report to the Board meetings so meeting time is not tied up with lots of small decisions.

Budget for 2008-09:

-The Budget should run from October-Sept each year. Amy and Fran will meet before our next board meeting to create a budget of how our money will be distributed for the year. They will present that for approval at the Jan. 11 meeting. Included will be the \$600 pledge to District for UMW Missions.

- We also have not contributed the ½ of our Charlie Brown Concessions profit to the missions that the Drama Ministry designated for the musical.

- For next year, the Budget should be decided in September and be ready before the District Annual meeting.
- As part of the Budget discussions, Betty reminded us that UMW has "approved" charities and missions where we can donate our money. She thinks it is okay for us to donate to the Sudan Education Project provided the check is made out directly to the charity name since it is a charity for education of children. But, we do not have free reign to give money to whomever we would like. We are part of the National and District umbrella of UMW and there are designated ways for us to donate our money.

Chocolate Boutique Update:

Date of event is Saturday, February 28, 8:30-3:30. Rev Pam says this event is not listed on the church Master Calendar. Fran and Renae reserved the Fellowship Hall, the new chapel and the two new adult classrooms for this event back in early November. So, Pam will check that this gets added to the church master calendar.

The slides for advertising look great. Fran has seen the upcoming edition of the Chronicle and thinks the Chocolate Boutique coverage is fantastic.

Ticket price to be lowered to \$25. Ticket Sales will start the end of January.

We need 6 leaders for the day's events: 2 overall leaders, 1 song leader, 3 leaders for small group breakout discussions. The material is already scripted; so these leaders will just be following the scripted materials and facilitating discussions. Fran has already purchased the kits for the leaders. Fran has some people in mind that she will be talking to about taking these leadership roles.

Food: FET will be in charge of food for us.

Brunch: sweet rolls, fruit, juices, coffee

Snack: granola bars

Lunch: Three types of Wraps, a salad and pickles

Afternoon: Chocolate Fountain

Other Preparations: Theme will be tri-colored Brown, Pink, Cream to represent Chocolate, Strawberry and Vanilla. Our decorations, nametags and centerpieces will follow this color scheme. In

addition, ribbons will be added to the nametags in the three colors which will designate breakout groups for participants.

NEW BUSINESS:

Mary Martha Journal: The UMW District Newsletter is called the Mary Martha Journal. Fran wondered how many of us were receiving it. She seemed to be the only one getting it, so she will forward to all on the Board.

District Membership Report: Fran has a report to fill out for District on our Membership. She is confused about whom to consider a member of St Luke's UMW (the number of women that show up at events or the actual number who have signed up for membership.) This led to a discussion about getting more women to sign up and pledge to UMW. At future events, we will have a SEPARATE table with ONLY membership flyers and a person designated to stand and answer any questions about joining. Currently, we include the membership info on a table with information about all the small groups UMW sponsors. We want membership to be more visible and will thus use a separate table.

Spring Tea: Not time to talk about this; we did discuss NOT having a hostess be responsible for an entire table's place settings. This year, each person who signs up will be asked to bring their own unique tea cup and dessert plate.

Parking Lot Sale: Nothing new to discuss

Reminder for 2009-10: Fran does not plan to continue a 3rd year as President. Hint, Hint,...others need to be considering if they are willing to step into the position. We felt that it would be MUCH easier for someone who is already on the Board or has been been involved with our events than to bring in someone "fresh" that might take a while to come up to speed. Please prayerfully consider how you would like to contribute to St. Luke's UMW next year.

Reminders for upcoming meetings: Women really like getting email reminders from Lori on upcoming Board meetings, although some do not check email over the weekend and get the reminders too late. So, a Thursday or Friday morning reminder would be great.

ACTION ITEMS:

- ___ Fran will forward the Mary Martha Journal email newsletter to board members
- ___ Rev. Pam will check the Church Master calendar and add the Feb 28 Chocolate Boutique
- ___ Amy and Fran meet before January 11 meeting to prepare the budget
- ___ Amy will make \$200 donation to Martha Riley's Project Education Sudan project, Missions from Charlie Brown concert (and the District \$600 pledge?)

Minutes taken and submitted by: Renae Parra

NEXT MEETING: January 11, 2009