

Helping Hands Job Descriptions

Meal Set Up:

- Arrive at food tent 60 minutes prior to mealtime (some exceptions, check schedule)
- Wash your hands!
- Open tent and set up tables (make sure they are clean and dry)
- Set up coffee pots for breakfast
 - Regular, decaf, and hot water (coffee is in the trailer; use 1 tbsp coffee per 2 cups of water)
- Set up drinks
 - Orange Juice, milk, cream/sugar/cocoa for breakfast (in coolers in trailer)
 - Lemonade, iced tea, milk for dinner (fill lg orange jugs as needed)
- Set out utensils, plates/bowls, cups, napkins
- Check menu to see what needs to be prepared
- Prepare salad or fruit as needed (cutting boards, utensils, bowls in trailer)
- Help cook the entrée
- Set out condiments as needed (salad dressing, butter, ketchup, etc)
- Help serve food

Meal Clean Up:

- Put leftover food in ziplock bags as appropriate and store in coolers or freezer
- Wash serving dishes and put them away in trailer (please use the sponges/soap from the trailer—NOT the community sponges at the campground dish sink—because EWW!)
- Wipe down tables and check area for lost items and trash
- Make sure all food is put away, coffee pots are unplugged and rinsed out, grills are turned off, and tables are wiped down
- Close the tent and trailer
- Try very hard not to leave anything out to attract BEARS!

Trash:

- Take full bags of trash to the dumpster near the entrance to the campground, and put new bags in the trashcans as needed.
- Store empty trashcans in the tent
- Pick up any trash or food that was left on/around the community site
- Try very hard not to leave anything out to attract BEARS!

Candy Bingo:

- Arrive at community site 30 minutes prior to game
- Help set up Bingo game equipment/pieces
- Set out and GUARD candy (no pilfering!)
- Help manage the game
- Clean up after the game

Tie Dye:

- Arrive at community site 30 minutes prior to activity
- Help prepare dye and soda ash
- Set out materials
- Assist kids with tie dye projects
- Refill supplies as needed
- Clean up (remember to look for and pick up rubber bands)

Kickball Ice Cream:

- Collect supplies from trailer (lg and sm ziplock bags, spoons, ice, rock salt, cream, sugar, vanilla, measuring cups and spoons, WIPES) and bring them to the kickball field. A wagon is helpful.
- Help kids make ice cream after the game
- Bring remaining supplies back to the trailer and put them away

Shopping:

- Plan to go around 3:00 pm. Shopping will take about an hour or more.
- You will be shopping for fresh ingredients for that day's dinner and the following morning's breakfast, as well as for ice and sometimes firewood and activity supplies.
- Coordinate with Caroline Merchant about grocery list
- Use grocery cards to pay for groceries (City Market in Granby). Get them from Caroline and bring back remainder. Also bring back receipt.
- Unload groceries at the trailer and work with the Cooler Care person to replenish ice and put groceries away.

Cooler Care:

- Meet the grocery shoppers at the food trailer at about 4:30
- Drain water from the coolers as needed and add ice.
- Help put groceries away.

Campfire:

- Start building fire 30 minutes prior to scheduled campfire.
- Monitor the fire, adding wood if necessary.
- Monitor SAFETY around the fire.
- Make sure the fire is completely OUT after campfire is finished (ie. Pour water on it)
The buck stops here! YOU are responsible for making sure we don't cause a forest fire!

S'mores:

- Set up table and supplies (graham crackers, chocolate, marshmallows, WIPES)
- Hand out marshmallows and help kids put toasted ones between crackers/chocolate
- Help monitor safety
- Clean up afterwards (put remaining supplies away, wipe table and put it back in the tent, look around and collect stray skewers and trash)
- Try very hard not to leave anything out to attract BEARS!

Camp Set Up:

- Organize food trailer (put food and supplies on shelves, put coolers under shelves, try to make it user friendly)
- Post menu and helping hands chart
- Set up tents
- Put freezer in food tent and plug it in. Unload and reload freezer to move it.
- Put tables in both tents and put paper products, wipes, and trashcans in food tent

Take Down Camp:

- Put supplies and coolers in trailer. Supplies should be packed and secured with bungee cords so they don't spill. Weight should be centered low in trailer and balanced side to side over wheels, a little heavier toward the front of the trailer.
- Take down tents.
- Unplug freezer and put it in the back of John Merchant's pick up truck (in the center).
- Put tents in the Suburban and poles in the pick up truck.