Authorization for Background Check

St Luke's United Methodist Church
8817 South Broadway, Highlands Ranch, CO 80129
(Herein after referred to as "Church" as applicable)

This form is to be used as authorization to obtain a consumer report and departments of motor vehicles reports from a 3rd party consumer reporting agency of your criminal record. In the event the Church determines at a later date that a "credit report" and/or an "investigative consumer report" is required, additional authorization form(s) will be requested of you when such determination is made.

DISCLOSURE

As part of the employment process or accepting volunteers, the Church, as applicable, will obtain a consumer report and departments of motor vehicles reports which may include information about your criminal history, character, general reputation, personal characteristics, social security verification, motor vehicle records ("driving records"), verification of your education, verification of your employment history, background checks and/or mode of living.

This Authorization for Background Check Form and any information obtained from the use of the information on this form will be secured in the office of the St Luke's Director of Finance along with other personnel records for use by management on an official business need to know basis.

AUTHORIZATION

Upon submission of an official application for either employment or being accepted as a volunteer and at any time during the tenure of my employment or volunteering with the Church, I hereby authorize a 3rd party consumer reporting agency of the church's choice, on behalf of the Church to procure a consumer report on my name indicated below and any alias names discovered that are associated therewith. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, departments of motor vehicles, institutions, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by the 3rd party consumer reporting agency selected by the Church, another outside organization acting on behalf of the Church, and/or the Church themselves as required to verify the information that I have voluntarily supplied. This report may be compiled with information from, courts record repositories, departments of motor vehicles, past or present employers and educational institutions, governmental occupational licensing or registration entities, business or personal references, and any other source required to verify information that I have voluntarily supplied. I understand that I may request a complete and accurate disclosure of the nature and scope of the background verification, to the extent such investigation includes information bearing on my character, general reputation, personal characteristics or mode of living. I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization for Background Check Form shall be as valid as the original. Further, I acknowledge receipt of "A Summary of Your Rights Under the Fair Credit Reporting Act" found on Page 2 of this form.

Applicant Name (Please Print): _____
(Employee or Volunteer) First / Middle / Last

Current Address _____
Street Address (PO boxes not acceptable)

_____
City / **County /** State / Zip Code

Place of Birth: _____ Date of Birth* _____
City/State Mo / Day / Yr

Social Security Number: _____ _____ _____

In addition to the county listed above for my current address, I have lived in the following U.S. Counties during the past 7 years:

County Name	State	County Name	State

I hereby affirm under penalty of perjury under the laws of the State of Colorado that the information I have entered on this form is true, correct and complete to the best of my knowledge. By signing this form, I also acknowledge that subsequent background checks may be performed.

_____ _____
Applicant (Employee or Volunteer) Signature Date

* This information required for identification purposes only

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus that gather and sell information about your creditworthiness to creditors, employers, landlords, and other businesses. The FCRA gives you specific rights, which are summarized below. You may have additional rights under state law. For more information, go to www.ftc.gov/credit, or write to: Consumer Response Center, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.

You must be told if information in your file has been used against you. Anyone who uses information from a consumer reporting agency to deny your application for credit, insurance, or employment - or take another adverse action against you - must tell you and give you the name, address, and phone number of the agency that provided the information.

You can find out what is in your file. At any time, you may request and obtain your report from a consumer reporting agency. You will be asked to provide proper identification, which may include your Social Security number. In many cases the report will be free. You are entitled to free reports if a person has taken adverse action against you because of information in a report; if you are the victim of identify theft; if you are the victim of fraud; if you are on public assistance; or if you are unemployed but expect to apply for employment within 60 days. In addition, you are entitled to one free report every twelve months from each of the nationwide credit bureaus and from some specialized consumer reporting agencies. See www.fte.gov/credit for details about how to obtain your free report.

You have a right to know your credit score. Credit scores are numerical summaries of a consumer's creditworthiness based on information from consumer reports. For a fee, you may get your credit score. For more information, click on www.ftc.gov/credit. In some mortgage transactions, you will get credit score information without charge.

You can dispute inaccurate information with the consumer reporting agency. If you tell a consumer reporting agency that your file has inaccurate information, the agency must take certain steps to investigate unless your dispute is frivolous. For an explanation of dispute procedures, go to www.ftc.gov/credit.

Inaccurate information must be corrected or deleted. A consumer reporting agency or furnisher must remove or correct information verified as inaccurate, usually within 30 days after you dispute it. However, a consumer reporting agency may continue to report negative data that it verifies as being accurate.

Outdated negative information may not be reported. In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.

Access to your file is limited. A consumer reporting agency may provide information about you only to people with a valid need as determined by the FCRA -- usually to consider an application with a creditor, insurer, employer, landlord, or other business.

Your consent is required for reports that are provided to employers. A consumer reporting agency may not give out information about you to your employer, or potential employer, without your written consent. Blanket consent may be given at the time of employment or later,

You may choose to remove your name from consumer reporting agency lists for unsolicited credit and insurance offers. These offers must include a toll-free phone number you can call if you choose to take your name and address off lists in the future. You may opt-out at the major credit bureaus by calling 1-800-XXXXXXX.

You may seek damages from violators. If a consumer reporting agency, a user of consumer reports, or, in some cases, a furnisher of information to a consumer reporting agency violates the FCRA, you may sue them in state or federal court.

Identity theft victims and active duty military personnel have additional rights. Victims of identity theft have new rights under the FCRA. Active-duty military personnel who are away from their regular duty station may file "active duty" alerts to help prevent identity theft. For more information, visit www.ftc.gov/credit.

The FCRA gives several federal agencies authority to enforce the FCRA:

TO COMPLAIN AND FOR INFORMATION:	**PLEASE** CONTACT:
Consumer reporting agencies, creditors and others not listed below	Federal Trade Commission Consumer Response Center - FCRA Washington, DC 20580 1-877-382-4367 (Toll-Free)
National banks, federal branches/agencies of foreign banks (word "National" or initials "N.A." appear in or after bank's name)	office of the Comptroller of the Currency Compliance Management, Mail Stop 6-6 Washington, DC 20219 800-613-6743
Federal Reserve System member banks (except national banks, and federal brancheslagencies of foreign banks)	Federal Reserve Board Division of Consumer & Community Affairs Washington, DC 20551 202-452-3693
Savings associations and federally chartered savings banks (word "Federal" or initials "F.S.B." appear in federal institution's name)	Office of Thrift Supervision Consumer Programs Washington, DC 20552 800-842-6929
Federal credit unions (words "Federal Credit Union" appear in institution's name)	National Credit Union Administration 1775 Duke Street, Alexandria, VA 22314 703-518-6360
State-chartered banks that are not members of the Federal Reserve System	Federal Deposit Insurance Corporation Division of Compliance & Consumer Affairs Washington, DC 20429 800-934-FDIC
Air, surface, or rail common carriers regulated by former Civil Aeronautics Board or Interstate Commerce Commission	Department of Transportation Office of Financial Management Washington, DC 20590 202-366-1306
Activities subject to the Packers and Stockyards Act, 1921	Department of Agriculture Office of Deputy Administrator - GIPSA Washington, DC 20250 202-720-7051