

PLAYGROUND RULES & PROCEDURES

For ALL who use this space

1. Children must be supervised by an adult at all times.
2. All Church groups must have 2 adults on the playground at all times.
3. Children are NOT to climb on top of any playhouses.
4. All large riding/pushing/wheeled toys must be used on the cement. (This saves our grass from extra wear and tear.)
5. Cars are for children in Kindergarten and younger. (Please keep older children off these. They are not built for heavier/larger children.)
6. Sand and sand box toys need to stay in the sand box. When your child/group is done, please return toys to the storage containers and replace lid. Adults need to closely supervise children in these areas.
7. Please help children keep sand in the sand box and bark in its area. (This will help keep our grass areas growing/looking nice.)
8. Balls should be used in the grass areas or on the cement by the shed. (Please keep them away from the church windows.)
9. Playground climbing structures are for children under the age of 13. They are not built for older children to run/jump/play on. (Weight causes extra stress/breakage.)
10. Keep ALL toys off climbing structures. Children should have both hands free for climbing. This will also prevent toys from being dropped on children below, or toys crashing into children at the bottom of the slides. Adults need to closely supervise children coming down the slide/ climbing up the slide.



11. If the large playhouse is open; play food and dishes need to be kept in the house or on the grass are by the house. (Please make sure children are not carrying these around the playground. They tend to be forgotten and not returned to the house.)
12. Before the playhouse is locked; make sure all play food/dishes are returned to the cupboard and the windows are closed and locked.
13. Keep the cement swept. (Children can slip and fall if there is sand/bark on the cement; causing them to skin knees/elbows.)
14. Children may not “dig” in the bark. (Holes are left and children running can twist an ankle.)
15. All “grass toys” may only be used on the grass and then returned to their containers when the children are done playing with them.

Please do your part in keeping our playground in working order.

We want all of our children to have a safe and fun time while they use this area. Thanks!



**St. Luke's United Methodist Church**  
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GRACE | COURAGE | WONDER | BEYOND



NURSERY



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## WELCOME TO OUR NURSERY!

Welcome to the Nursery Ministry of St. Luke's United Methodist Church. Our Nursery provides care during the 9:30 & 11:00am worship services, with no reservations, birth to two years of age. In St. Luke's Nursery, infants and toddlers have their first introduction to their church.



Samantha Leahy  
Director of Early Childhood Ministry

It is our mission to nurture and treasure each child as a gift from God. Additionally we offer childcare for a multitude of classes and activities here at St. Luke's by reservation 48 hours prior to the event. Our Nursery is geared towards caring for children age 12 and younger and strives to provide a safe, loving environment that is staffed with responsible, trained individuals who will lovingly care for your children. Thank you for allowing us to serve you and your family!

The following information should help to familiarize you with our policies and procedures.

### Our Staff

Each caregiver that works in our Nursery has gone through a screening process to help ensure your child's safety. Nursery staff are CPR certified and first aid trained. There are always at least two trained staff members on duty and they are identified with Nursery name tags. We want you, as a parent, to have the utmost confidence in the childcare at St. Luke's.



**Check In:** The Nursery will be open 15 minutes before each service. Please inform one of our workers of any specific needs, allergies, or special requests that you have for that day. You will be given a numbered name tag to help us identify you with your child. One tag will go on your child, another tag will go with you and the last tag will go on your child's diaper bag or belongings. Please check your child in on the sign in sheet located in front of the Nursery. Only our workers should be inside the Nursery, however, if your child needs you for any reason during the service your number will be displayed. We try to create a peaceful and predictable environment for your child to feel safe and secure.



**Check Out:** Your child can be picked up immediately following the service. For safety and security reasons, nursery workers can only return the child to the parent who has the corresponding numbered tag. We also ask parents to remain outside the Nursery area while picking up your child. If you would like to visit the Nursery please try to in between service times to aid in the transition for the children and workers.

### Food Policies

Please feel free to send a bottle or sippy cup that is clearly marked with your child's name. No food is allowed in the Nursery due to allergies.

### Health Policies

For the health and well-being of all children, please do not bring your child to the Nursery if any of the following have been present within the last 24 hours: Fever, vomiting or diarrhea, constant runny nose or cough, any contagious virus.

**Events/Classes:** We offer childcare for selected events, activities and classes throughout the week. Feel free to check with the sponsoring ministry to make sure childcare has been requested and is offered. Please make a childcare reservation 48 hours in advance and let us know if you are unable to keep your reservation just as soon as possible. The same Nursery policies (check in/out, food, health) apply as with Sunday mornings with the exception of the family number paging system. If your child needs you, we will find you at your location in the church.



### For More Information

We hope this pamphlet will convey our commitment to providing a safe, caring environment through trained caregivers and a security system that ensures each child's safety. Should you have any questions or concerns, please contact Samantha Leahy at (303) 791-0659 x140 [sam@stlukeshr.com](mailto:sam@stlukeshr.com).

**Childcare Reservations:** [sam@stlukeshr.com](mailto:sam@stlukeshr.com)

