



**JOB TITLE:** Director of Youth Ministry

**POSITION STATUS:** Exempt

**NUMBER OF HOURS PER WEEK:** 40

**REPORTS TO:** St. Luke's Associate Minister

**DATE OF THIS REVISION:** 07/01/2022

**SALARY:** \$42,000-44,000/year

**BASIC PURPOSE OF THIS JOB:**

The Director of Youth Ministry leads and provides vision to the youth ministry program at St. Luke's United Methodist Church in Highlands Ranch, Colorado. This position ministers to youth in grades 7 through 12 by helping youth develop a relationship with God and Jesus Christ and nurturing their faith as they mature into young adults. The Youth Director develops personal relationships with the youth and their parents, leads youth in activities that create fellowship with each other, fosters open and honest discussions about their life and faith, and provides opportunities for mission and service.

**NOTE THAT THE FOLLOWING REQUIREMENTS AND ENVIRONMENTAL AND WORKING CONDITIONS APPLY TO ALL FUNCTIONS OF THIS POSITION**

**Aptitudes & Temperaments Required:** Demonstration of growing faith and a genuine interest and respect for young people. Desire to serve as a role model and mentor for the youth as they mature and develop in their faith. Passion for working creatively and cooperatively with youth, parents, adult volunteers, and church staff. Positive energy, flexibility, enthusiasm, and a good sense of humor.

**Skills & Education Required:** Experience working with youth and youth ministry. Proven ability to facilitate and lead a large, growing program. BS/BA in appropriate field of study, or equivalent work experience.

**Physical Characteristics Required:** Ability to perform physical tasks required for the job, and ability to lead and participate in youth activities. Willingness and competency to transport youth in non-commercial 15-passenger vans.

**Environmental & Working Conditions:** Large church setting along with retreat and mission work setting. Work hours that include regular evening and weekend programs with youth.

**ESSENTIAL FUNCTION #1: Develop and Implement Youth Ministry Program**

1. Lead the planning, development, and implementation of all aspects of a balanced youth ministry in the areas of group building, worship, mission, and service. Ensure that related curriculum fulfills program objectives, and that youth are receiving a consistent message from youth staff and volunteers.

2. Prepare and manage the Youth Ministry program budget with consultation and support from Director of Finance.
3. Be an advocate for youth and educate the congregation about the hopes, concerns, and needs of youth at St. Luke's and in the local community.
4. Guide, strengthen and bring on-going innovation to the Youth Ministry program. Solicit feedback on the state of the program and encourage youth leadership to participate in the planning and execution of future activities. Mentor youth in developing their leadership skills.
5. Facilitate recruitment and training of parent volunteers and adult leaders.
6. Work with the Clergy Team and staff to incorporate youth activities into the church-wide ministries.
7. Work with Congregational Care team to provide pastoral care to youth and their families.
8. Collaborate with Family Ministry Team to support spiritual formation from birth to young adulthood.

**Percent of time: 50%**

**ESSENTIAL FUNCTION #2: Plan, Coordinate, and Lead Youth Activities**

1. Plan and implement age appropriate weekly and monthly activities that promote community for youth through fellowship, fun, and faith development. Coordinate and communicate ministry events to youth, parent, and community.
2. Work with area UMC churches and the Mountain Sky Conference to plan periodic joint activities to foster relationships and expose youth to others on similar journeys of faith.
3. Manage annual local, national, and/or international mission trips and community outreach activities. Match community needs with youth skills and development areas. Coordinate functions, enlist adult leaders, and encourage participation by the youth.
4. Plan and conduct confirmation program each year. Work with the Clergy Team to identify areas of study and curriculum for the program. Coordinate a retreat and activities for the confirmation classes.
5. Oversee the youth Sunday School program. Guide the planning and development of the program and enlist adult leaders to assist with lessons and discussions.
6. Coordinate fundraising activities for the Youth Ministry program. Create opportunities for youth to raise money for mission trips and to give back to St. Luke's and the local community.

**Percent of time: 50%**

To apply, submit current resume and cover letter **BY JULY 25, 2022** to:

Rev. Liza Stoltz Hanson, Associate Minister  
St. Luke's United Methodist Church  
8817 South Broadway  
Highlands Ranch, CO 80129  
Jobs (at) stlukesHR.com